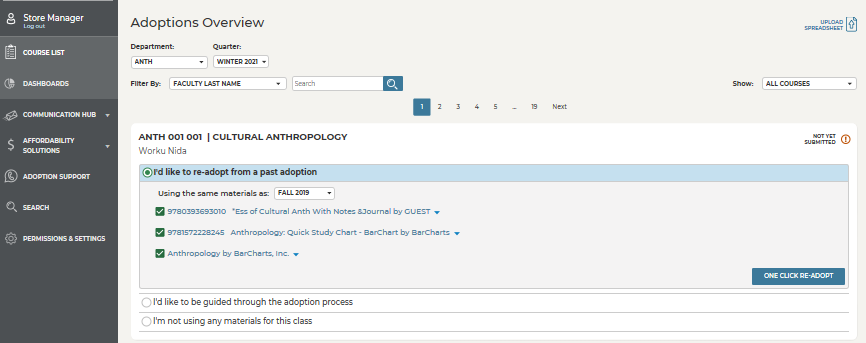


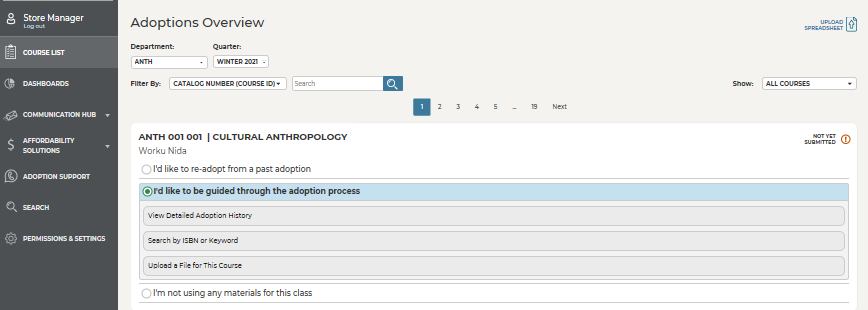
**Adoptions & Insight Portal (AIP) - Quick Reference Guide**

* **Log into** [**AIP**](https://aip.bncollege.com/app/)
  + **User ID email address –** [**xxxx.xxxxxxx@ucr.edu**](mailto:xxxx.xxxxxxx@ucr.edu)
  + **Password P@ssword (you will need to change your password on initial login)**
* **Upon logging into AIP, the *COURSE LIST* page will display.**

****

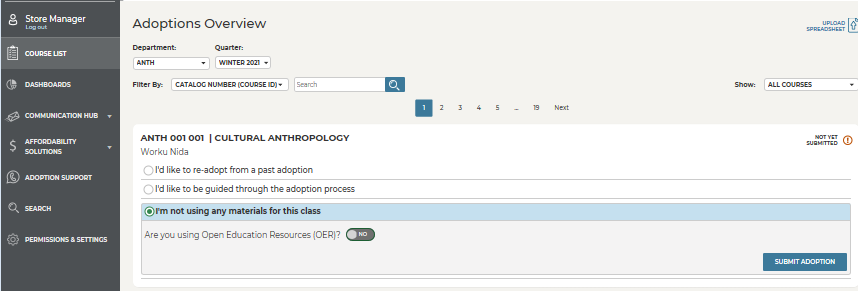
**You may re-adopt from a past term by clicking this dial**

**Click ALL DEPARTMENTS drop menu to select the appropriate course**

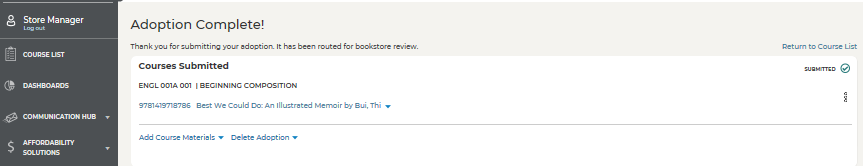
****

**You may choose to be guided through the process**

* **Will need book ISBN or Author/Title**
* **Or view detailed adoption history**

****

**Select this dial, in the event no adoption is needed, materials will be supplied by instructor or an OER title is adopted.**

****

**Once the adoption has been placed it can always be revisited**