Adoptions & Insights Portal (AIP) tips and reminders:

* If you can’t log onto to AIP please contact the bookstore at [RMoreno@bncollege.com](mailto:RMoreno@bncollege.com) to place your adoption.
* If you can log in, but can’t make any changes or edits to your course:
  + Most likely you have two email address; one in the [firstname.lastname@ucr.edu](mailto:firstname.lastname@ucr.edu) & one with [firstname.lastname@email.ucr.edu](mailto:firstname.lastname@email.ucr.edu) format.
  + Make sure you are placing your adoption with your “firstname.lastname@ucr.edu” email format, all others will be rejected by AIP.
  + Make sure you have been assigned to the course for which you are adopting courseware with the office of the registrar.
* The Rivera Library and the Campus Bookstore are two separate entities. If you place a book on reserve with the library you must also submit an adoption with the bookstore for students to rent or purchase a copy.
* The Campus Bookstore is unable to obtain desk copies for you.