



Ahmet Palazoglu
Chair, Assembly of the
Academic Senate
Faculty Representative,
UC Board of Regents

Academic Senate

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February 13, 2026

Academic Senate Division Chairs

Re: Sample Syllabus Statement Template Related to Students' Civil Rights

Dear Division Chairs:

The Systemwide Office of Civil Rights ([SOCR](#)) has developed the attached sample syllabus statement template addressing students' civil rights and access to campus resources. The template was informed by feedback from the University Committee on Educational Policy ([UCEP](#)), the University Committee on Academic Freedom ([UCAF](#)), and the University Committee on Diversity and Equity ([UCODE](#)).

The systemwide Senate is sharing this sample statement for awareness and as a voluntary resource that individual faculty may choose to use or adapt if they find it helpful. It is not a requirement, does not establish Senate policy, and is not intended to prescribe course content or syllabus structure.

The template supports clear communication to students about available resources and processes related to accommodations, reporting discrimination or harassment, and accessing support services. It is designed for local adaptation and includes placeholders for campus-specific offices, contact information, and procedures.

Division chairs may wish to share this template with an accompanying cover note that provides campus-specific information to assist faculty who choose to adapt it. Faculty who elect to use the template should coordinate, as appropriate, with their local Senate division and Civil Rights or Anti-Discrimination/Harassment offices to ensure alignment with campus processes and approved language.

SOCR is also sharing this template with campus Civil Rights offices to support awareness of consistent resource messaging across the University system.

Thank you for sharing this resource within your divisions.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Palazoglu', with a long horizontal flourish extending to the right.

Ahmet Palazoglu
Chair, Academic Council

cc: Academic Council
Disability Rights Systemwide Director Tobias
Senate Division Executive Directors
Senate Executive Director Lin

Sample Syllabus Language with suggested customization by UCR Office of Civil Rights and the Student Disability Resource Center*

May 2026

My priority as your professor is to ensure a safe, respectful education environment where all students can learn and thrive.

Students with Disabilities

If you are a student with a disability and require reasonable accommodations to meaningfully participate in this course, please contact the Student Disability Resource Center as early as possible. I cannot myself approve disability-related accommodations. [Apply | Accommodations | SDRC | UC Riverside](#)

Other Resources

Other campus offices for requesting assistance or filing complaints may be useful to you:

- Contact UCR's Office of Civil Rights directly to report discrimination, harassment, or related retaliation (<https://compliance.ucr.edu/office-civil-rights> or civilrights@ucr.edu), without sharing any personal information with me. (If you do share information with me about a student experiencing sexual violence or other harassment or discrimination, I need to report it to the Office of Civil Rights).
- If you would like to speak with a confidential counselor about sexual misconduct, **CARE** ([Home | CARE Program](#)) and [Counseling Services | Counseling & Psychological Services](#) are confidential campus resources available to you.
- If you are pregnant, have recently experienced childbirth, and/or have medical needs related to childbirth, the Office of Civil Rights (civilrights@ucr.edu) can coordinate accommodations for you.
- Finally, students needing reasonable accommodations may reference [UCR's Policy on Religious Accommodation](#). It is the policy of the Riverside campus that an instructor will make a reasonable attempt to accommodate student needs in the case of serious incompatibility between a student's religious creed and a scheduled test or examination. Accommodations do not relieve you of the responsibility for the completion of any part of the coursework you miss as a result of a religious observance.

**Initially developed by the Systemwide Office of Civil Rights and customized locally by the UCR Office of Civil Rights with the Student Disability Resource Center in collaboration with the Academic Senate.*