



Request for Additional Contract/Grant Projects (9/2023)

Email completed forms to emf@ucr.edu using the Subject Line "Request for New Project-(Kuali Award #)"

Requestor Name:		Requestor email:	
PPM Award No.:	K _ _ _ _ _	Award Prime PI:	
Project that will fund new Project(s): <small>(must associated with Award referenced above)</small>	K _ _ _ _ _		
Reason additional project(s) is needed:			
<input type="checkbox"/> Allocation to Co-Investigator(s) (Co-I must be listed in sponsor award)			
<input type="checkbox"/> New project under a different Project Organization (i.e., activity) under the Prime PI's home department on converted projects			
<input type="checkbox"/> Sponsor Award Term Reporting Requirement. Cite award terms outlining requirement below:			
Confirmations:			
<input type="checkbox"/>	The original project working budget has been reduced by cumulative amounts to be transferred to new project(s)		
<input type="checkbox"/>	Amount Reduced	\$	Version #: _____
Additional Comments:			
Department Financial & Administrative Officer Endorsement of Request: I confirm the information contained in this request is appropriate and aligns with the requirements of the above referenced award.			
Printed Name and Title:			
Signature and Date:			
CFAO Endorsement per ORG requirements:			
Printed Name and Title:			
Signature and Date:			



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Complete the sections below for new project requests to be associated with Award referenced above

Total Number of New Projects Requested: _____

#1			
Co-I Name (if applicable)		Project Activity:	Allocation Amount by BY:
Co-I Net ID (if applicable):		Program Code (if different than award):	Function (if different than award):
Proposed Project Name:		Project Start (must be within award start and end dates)	Project End (must be within award start and end dates)
#2			
Co-I Name (if applicable)		Project Activity:	Allocation Amount by BY:
Co-I Net ID (if applicable):		Program Code (if different than award):	Function (if different than award):
Proposed Project Name:		Project Start (must be within award start and end dates)	Project End (must be within award start and end dates)
#3			
Co-I Name (if applicable)		Project Activity:	Allocation Amount by BY:
Co-I Net ID (if applicable):		Program Code (if different than award):	Function (if different than award):
Proposed Project Name:		Project Start (must be within award start and end dates)	Project End (must be within award start and end dates)
#4			
Co-I Name (if applicable)		Project Activity:	Allocation Amount by BY:
Co-I Net ID (if applicable):		Program Code (if different than award):	Function (if different than award):
Proposed Project Name:		Project Start (must be within award start and end dates)	Project End (must be within award start and end dates)

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If more than 4 projects codes are requested for the same award, please attach additional sheets using the format above.